



External Evaluator Terms of Reference (ToR)

Position: Sudan Project External Evaluator

Type of Contract: Consultant Contract

Expected Duration: Approximately 70 hours spread across the period of April through September 2024

Assignment Fee: Commensurate with experience, up to a maximum of 38 USD, or local equivalent, per hour

Location: Remote, preferably based near Sudan's local timezone

Background:

The African Middle Eastern Leadership Project (AMEL), a nonprofit organization dedicated to empowering civil society activists in the Middle East and Africa, has initiated a program consisting of two main elements. These components are the Sudan Democracy Lifeline Fellowship, a 5-month program designed to provide training in research and analysis for activists, and Support for Sudanese Activists and Youth. The latter component includes online training courses focused on human rights and democracy for Sudanese youth, online workshops aimed at improving interactions with the international community, and online sessions intended to facilitate more effective collaboration between international entities and Sudanese civil society. The program's overarching goal is to equip young Sudanese changemakers with the necessary skills and knowledge to engage in more effective civic activism, to better inform and engage international stakeholders, and to advance and sustain the Sudanese democracy movement in the face of current challenges.

Scope of Work:

The consultant should conduct an objective overall evaluation of the overall progress and implementation of the Sudan Democracy Action project 2023-2024, including measuring the effectiveness and efficiency of project activities using appropriate metrics, evaluating the project's performance against stated objectives and assessing outcomes and impacts across all project components.

Services:

- **Design Review:** Review Monitoring & Evaluation (M&E) plans, progress and designs, including pre- and post-course surveys and recommend revisions if necessary.



- **Data Collection:** Design and implement supplementary and qualitative data collection methods, such as interviews, to ensure comprehensive understanding of the impact of the training programs.
- **Data Processing:** Statistical processing and analysis of the M&E data already collected by the project team, including documentation, attendance reports, survey responses, etc., including paired samples comparison-of-means testing for Pre- and Post- items)
- **Reporting:** Create a comprehensive report to present stakeholders with key findings, challenges, and recommendations.
- **Quality Assurance:** Ensure the quality and integrity of the evaluation process by adhering to established evaluation standards and methodologies. Minimize bias and validate data through rigorous quality assurance measures.
- **Ethical Considerations:** Adhere to ethical principles and standards in all aspects of the evaluation, including informed consent, confidentiality, and cultural sensitivity. Ensure that evaluation activities prioritize the well-being and rights of participants and stakeholders.

Additional Tasks: The consultant should be prepared to undertake any additional tasks as required by the project, demonstrating flexibility and adaptability.

Professional Conduct: The Project Associate is expected to maintain a professional and respectful demeanor when interacting with AMEL Associates, project participants, and other stakeholders. Effective collaboration, communication, and attention to detail are essential.

Skills and Experience:

- **Education:** Master degree in development studies or related fields
- **Evaluation Expertise:** Proven track record in INGOs project evaluation.
- **Monitoring and Evaluation:** Three years of experience in developing and implementing M&E frameworks.
- **Reporting and Communication:** Excellent written and verbal communication skills in both English and Sudanese Arabic
- **Project Management:** Organized with the ability to manage multiple tasks effectively and meet deadlines.
- **Collaboration:** Works well independently and collaboratively with project stakeholders and partners.
- **Flexibility:** Adaptable to evolving project needs and priorities, willing to undertake additional tasks as required.

Application

Interested consultants should submit their CV, cover letter and daily or hourly rate to team@amelproject.org using the subject "Sudan External Evaluator" no later than **April 15, 2024**. Only shortlisted consultants will be contacted.